

ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Todd Lowell, *President*
Greg Daley, *Vice President*
Camille Maben, *Clerk*
Wendy Lang, *Member*
Susan Halldin, *Member*



JUNE 10, 2015 REGULAR MEETING MINUTES — 6:30 P.M.

1.0 **CALL TO ORDER**– President Todd Lowell called the regular meeting of the Rocklin Unified School District Board of Trustees to order at 6:30 P.M., June 10, 2015, in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA, 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Todd Lowell, *President*
 Greg Daley, *Vice President*
 Camille Maben, *Clerk*
 Susan Halldin, *Member*

Trustee(s) Absent: Wendy Lang, *Member*

Administrative Staff: Roger Stock, *Superintendent*; Barbara Patterson, *Deputy Superintendent Business and Operations*; Colleen Slattery, *Assistant Superintendent Human Resources*; Sue Wesselius, *Senior Director Facilities and Operations*; Karen Huffines, *Director Elementary Programs & School Leadership*; Marty Flowers, *Director Secondary Programs & School Leadership*; Mark Williams, *Principal Victory High School/RICA*; Jay Holmes, *Principal Granite Oaks Middle School*; Melody Thorson, *Principal Ruhkala Elementary School*; Hannah Anderson, *Principal Sierra Elementary School*; Jordan White, *Coordinator, State and Federal Programs*; Lindsay Wong,, *Program Specialist*; Charlotte Klinock, *Rocklin Independent Charter Academy Program Specialist*; Brenda Meadows, *Recorder*.

3.0 **PLEDGE OF ALLEGIANCE** – President Lowell led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**

4.1 Skott Hutton, Family Community Engagement & Strategic Planning introduced Rocklin Police Chief, Ron Lawrence, for the annual Rocklin Police Department 2014 Annual Report and presentation.

Comments: Greg Daley inquired about arrests made in Rocklin, asking what the majority of juvenile arrests were for. Sgt. Trent Jewell responded that while some arrests were for truanancies, most were for possession of marijuana. Camille Maben asked if e-cigarettes have been a problem on RUSD campuses. Sgt. Jewell stated that “yes they have been a problem”, with usage becoming more prevalent with youth. Todd Lowell asked for clarification on “service calls” (200 qty for the year) in the report. Sgt. Jewell stated that the 200 count included activity on all school campuses and all officer safety checks (ie: alarms and suspicious persons). The count also included routine checks (ie: door lock checks). Chief Lawrence shared that if there was anything specific that the Board would like to see in next year’s report, the Police Department can customize information for the annual presentation (ie: a snapshot of activity during school hours). The Board expressed interest in this information for 2015-16.

4.2 Sue Wesselius, Senior Director, Facilities and Operations, introduced Cenergistic's Division President, Ed Graff, who presented Rocklin Unified School District with the Cenergistic Environmental Excellence Recognition Award. RUSD was commended for its outstanding energy conservation and financial resource stewardship, serving as a model of energy conservation to fellow educational organizations. It was acknowledged that this award resulted from the efforts of all employees to conserve energy and thanked Bill Pruett for his leadership.

5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Todd Lowell welcomed all visitors and invited them to speak on agenda items at the conclusion of the Board's discussion. He also invited visitors to speak at this time regarding non-agenda items and announced that the public portion of the meeting would be recorded. The following comments regarding non-agenda items were noted:

Public Comment: Laura Smith, grandparent of RUSD students, shared a concern regarding a bullying issue her granddaughter experienced. Ms. Smith's contact information was given to staff from Educational Services for follow up and support regarding the issue.

6.0 **COMMENTS FROM STUDENT REPRESENTATIVE(S)** – No Student Representative comments were presented.

7.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Greg Daley shared his sympathies for the McKillip family at the loss of their son this week, as well as for the Dekker family who lost Kimm Decker (WHS teacher). Daley applauded Rocklin High School and Whitney High School for their wonderful efforts in completing another year of successful graduation ceremonies. He shared how nice it was to see graduating students who were well prepared for the world as a result of the investment and support of families, teachers and staff during their years on RUSD campuses. Camille Maben thanked fellow Trustee Daley for acknowledging the losses in our District and added her sympathies as the District gets through this tough and busy time. Maben shared that she is reminded this year of the renewed sense of hope that our young people have as they go forward in the world with confidence, passion and hope. These characteristics came across in the graduation speeches this year. Maben stated her delight in the graduation ceremonies, pointing out Whitney High School's lovely student presentation of the Star Spangled Banner as well as the nice job RHS staff did in quickly and successfully completing the ceremony before the skies opened up and rain started. Maben also congratulated Susan Halldin, Greg Daley, Colleen Slattery, Roger Stock and Brenda Meadows on the graduation of their High School seniors in their own families. Susan Halldin added her sympathies and extended prayers in response to the losses that the District experienced this week. Halldin also stated that she attended a couple of elementary promotion ceremonies (Antelope Creek and Sierra Elementary) as well as all Middle School promotion ceremonies and High School Graduations. Halldin shared her appreciation of the hard work that staff, parents and administration put into these well done ceremonies. Todd Lowell stated that the first week of June is always a delight as the Board attends promotion and graduation ceremonies. Lowell shared that he is always especially touched by the VHS/RICA ceremony speeches and the clear positive impact that school and staff have made on the students. Lowell also thanked RHS Coach Benzel for his character and mentorship in student's lives as he led students, staff and the community in a vigil for the student who was lost last week. Lowell stated he is proud to have such people of character in our District and speaking into the lives of kids. Lowell also shared memories of teacher Kimm Dekker's passion for AVID and for the impact she had in the lives of students as she served them so faithfully, stating "it was a privilege having her in the District and she will be missed." Superintendent Stock, shared that the memorial service to celebrate the life of Kimm Dekker will be held at the Whitney High School theater on June 19. Information regarding the service was emailed to all employees this week.

8.0 ACTION ITEMS - CONSENT CALENDAR

- 8.1 **APPROVE BOARD MINUTES** – Request to approve Board minutes.
8.1.1 May 20, 2015 (Regular Meeting)
8.1.2 June 2, 2015 (Special Meeting)
- 8.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)
- 8.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)
- 8.4 **APPROVE CONSTRUCTION TIMELINE AND LEASE/LEASEBACK ENTITY FOR CONSTRUCTION OF THE ROCKLIN HIGH SCHOOL HVAC LIGHTING AND RETROFIT PROJECT** – Request to approve construction timeline and lease/leaseback entity for construction of the Rocklin High School HVAC lighting and retrofit project – (Sue Wesselius)
- 8.5 **APPROVE RESOLUTION 14-15-15, CONSTRUCTION TIMELINE AND LEASE/LEASEBACK ENTITY FOR CONSTRUCTION OF THE ROCKLIN HIGH SCHOOL HVAC AND LIGHTING RETROFIT PROJECT** – Request to approve Resolution 14-15-15, construction timeline and lease/leaseback entity for construction of the Rocklin High School HVAC and lighting retrofit project. (Sue Wesselius)
- 8.6 **APPROVE AGREEMENT WITH RAINFORTH GRAU ARCHITECTS FOR ARCHITECTURAL SERVICES FOR THE ADDITION OF ONE RELOCATABLE CLASSROOM AT SUNSET RANCH ELEMENTARY SCHOOL** – Request to approve proposal with Rainforth Grau Architects for architectural services as required for the placement of one relocatable classroom at Sunset Ranch Elementary School. (Sue Wesselius)
- 8.7 **APPROVE 2015-16 RUSD BOARD OF TRUSTEES REGULAR MEETING SCHEDULE** – Request to approve the 2015-16 Board of Trustees Regular Meeting schedule. (Roger Stock)
- 8.8 **APPROVE ASSISTANT PRINCIPAL ALTERNATIVE EDUCATION JOB DESCRIPTION** – Request to approve Assistant Principal Alternative Education job description. (Colleen Slattery)
- 8.9 **APPROVE TEACHER ON SPECIAL ASSIGNMENT (TOSA) JOB DESCRIPTION REVISION** – Request to approve Teacher on Special Assignment (TOSA) job description revision. (Colleen Slattery)
- 8.10 **APPROVE SPECIAL EDUCATION DIRECTOR AND SUPPORT PROGRAMS SALARY REVISION** – Request to approve Special Education Director and Support Programs salary revision and adjustment to RAPA salary schedule. (Colleen Slattery)
- 8.11 **APPROVE MEMORANDUM OF UNDERSTANDING (MOU) WITH ROCKLIN TEACHERS PROFESSIONAL ASSOCIATION (RTPA)** – Request to approve Memorandum of Understanding with Rocklin Teachers Professional Association to continue the release time for the RTPA Association President for the 2015-16 school year. (Colleen Slattery)
- 8.12 **APPROVE AFFILIATION AGREEMENT WITH EASTERN NEW MEXICO UNIVERSITY** – Request to approve Affiliation Agreement with Eastern New Mexico University. (Colleen Slattery)

- 8.13 **APPROVE CONTRACT WITH ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID)** – Request to approve contract with Advancement Via Individual Determination (AVID). (Marty Flowers)
- 8.14 **APPROVE CARL PERKINS APPLICATION FOR 2015-16** – Request to approve the Carl Perkins Application for funding in 2015-16 school year. (Marty Flowers)
- 8.15 **APPROVE CONSOLIDATED APPLICATION AND REPORTING SYSTEM FOR FUNDING IN 2015-16** – Request to approve the Consolidated Application and Reporting System for funding in 2015-16 school year. (Karen Huffines)
- 8.16 **ADOPT DRIVE RIGHT ELEVENTH EDITION TEXT BOOK** – Request to adopt Drive Right Eleventh Edition Text Book. (Marty Flowers)
- 8.17 **APPROVE CONTRACT WITH MERCY EDUCATION RESOURCE CENTER FOR SERVICES RELATED TO PRIVATE SCHOOLS AND TITLE I FOR 2015-16** – Request to approve contract with Mercy Education Resource Center for services related to private schools and Title I for 2015-16 school year. (Karen Huffines)
- 8.18 **APPROVE EDUCATION PROTECTION ACCOUNT (EPA) SPENDING PLAN FOR THE DISTRICT’S GENERAL FUND AND ROCKLIN INDEPENDENT CHARTER ACADEMY (RICA)** – Request to approve Education Protection Account (EPA) Spending Plan for the District’s general fund and Rocklin Independent Charter Academy (RICA). (Barbara Patterson)
- 8.19 **APPROVE OVERNIGHT FIELD TRIP(S)** – Request to approve the following overnight field trips. (Marty Flowers)
- 8.19.1 Rocklin High School, students in the Rocklin High School FHA-HERO Chapter, to attend an overnight field trip to the Family Career and Community Leaders of America (FCCLA) National Leadership Conference at the Walter E. Washington Convention Center in Washington, DC (July 4 – July 10, 2015).
- 8.20 **APPROVE DIRECTOR OF PERSONNEL SERVICES JOB DESCRIPTION** – Request to approve Director of Personnel Services job description and revised RAPA salary schedule. (Roger Stock)
- 8.21 **APPROVE RECLASSIFICATION OF THE AEROSPACE SCIENCE INSTRUCTIONAL ASSISTANT TO CERTIFICATED INSTRUCTIONAL POSITION SERVING ROTC REGIONAL OFFICER TRAINING CORPS** – Request to approve reclassification of the Aerospace Science Instructional Assistant to a certificated instruction position serving ROTC-Regional Officer Training Corps. (Colleen Slattery)

Superintendent Stock, requested removal of **Item 8.5** (Approval of Resolution 14-15-15, Construction Timeline and Lease/leaseback Entity for Construction of the Rocklin High School HVAC and Lighting Retrofit Project) for separate review and action.

Following this, a **MOTION** was made by Greg Daley and seconded by Susan Halldin to approve the Consent Calendar. Motion passed by the following roll call vote: Daley – aye, Maben – aye, Halldin – aye, Lowell – aye.

In response to review of **Item 8.5** (Approval of Resolution 14-15-15, Construction Timeline and Lease/leaseback Entity for Construction of the Rocklin High School HVAC and Lighting Retrofit

Project) a **MOTION** was made by Susan Halldin and seconded by Camille Maben to approve **Item 8.5**. Motion passed unanimously.

9.0 **ACTION ITEMS – REGULAR AGENDA**

- 9.1 **HOLD PUBLIC HEARING FOR LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)** – Karen Huffines, Director Secondary Programs and School Leadership, and Lindsay Wong, Program Specialist, presented trustees with a report on 2015-16 LCAP draft and 2014-15 LCAP Annual Update.

A public hearing was held regarding the 2015-16 LCAP draft and the 2014-15 LCAP Annual Update. Hearing no comments from the public, President Lowell closed the public hearing.

Comments: Camille Maben asked about Positive Behavior Interventions and Supports (PBIS) expansion to additional campuses and whether the District has done an evaluation on the effectiveness of programs as it invests in this area. Huffines responded that currently only Rocklin Elementary School is doing PBIS and the District will be collecting data and program results to share with the Board. Superintendent Stock confirmed that Educational Services will bring a full evaluation and analysis of PBIS to the Board for review. Susan Halldin asked for specific examples of the District wide adoption plans for PBIS in the LCAP report. Huffines and Wong pointed out several areas of intervention support, particularly those listed on page 7 of the LCAP Report. Greg Daley pointed out the survey requests for more social/emotional support and asked what areas in the LCAP plan will offer support in this area. Huffines and Wong responded that a big piece of the social/emotional support programs are embedded in the PBIS as well as several other areas for students and staff. Daley shared he would like to ensure that the programs being recommended in the plan will meet the deep emotional needs that students have (ie: suicide prevention, academic pressure, social stress, etc). Maben stated that parent engagement needs to align with the social/emotional programs and would like the District to be intentional about communicating these resources with parents. Superintendent Stock stated that the District and the LCAP team is having conversations on the best way to support families and students by fostering school/home conversations and better communicating with parents, knowing that all these pieces factor together for success. Todd Lowell talked about the “needs” portion of the survey and asked for clarification on definition of “behavior/discipline.” Huffines responded that this refers to intervention programs. Stock stated we can look at consistency and also survey data that is being shared with Principals to dive in deeper and look at best ways to move forward from here.

- 9.2 **HOLD PUBLIC HEARING FOR ROCKLIN INDEPENDENT CHARTER ACADEMY (RICA) LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)** – Martin Flowers, Director Secondary Programs and School Leadership, and Charlotte Klinock, RICA Program Specialist, presented Trustees with the draft of the 2015-16 LCAP and the 2014-15 Annual Update

Klinock thanked Trustees for the opportunity to serve in Rocklin Unified School District for three years as she resigns her position and prepares to move back to her home town to continue a career in education closer to her family. Susan Halldin thanked Klinock for the great work and the solid foundation she laid in building such a successful and growing Independent Charter program. Camille Maben thanked Klinock for her outstanding work and dedication to students. Todd Lowell also shared his thankfulness for Klinock’s personal passion for her job at RICA and wished her all the best in her new position.

A public hearing was held regarding the 2015-16 RICA LCAP draft and the 2014-15 RICA LCAP Annual Update. Hearing no comments from the public, President Lowell closed the public hearing.

- 9.3 **HOLD PUBLIC HEARING FOR THE 2015-16 DISTRICT BUDGET AND ANNUAL CERTIFICATION FOR WORKERS COMPENSATION CLAIMS** – Barbara Patterson, Deputy Superintendent Business and Operations, presented Trustees with the proposed 2015-16 District Budget and Annual Certification for Workers Compensation Claims.

A public hearing was held regarding the proposed 2015-16 District Budget and Annual Certification for Workers Compensation Claims. Hearing no comments from the public, President Lowell closed the public hearing.

- 9.4 **APPOINT DIRECTOR, SPECIAL EDUCATION/SPECIAL PROGRAMS** – Colleen Slattery, Assistant Superintendent Human Resources, requested appointment of Tammy Forrest as new Director, Special Education/Special Programs. Slattery stated that Forrest brings an extensive background in Special Education as a teacher, psychologist and most recently served as a Director of Special Education for the last 5 years.

Comments: Todd Lowell stated that he is delighted to see the high level of experience and exceptional accolades that Ms. Forrest comes with from other Districts and welcomed her to RUSD. Camille Maben also welcomed Forrest to the District and stated that the Board of Trustees is very excited to have her on board and is always available to provide support in her new and important role.

A **MOTION** was made by Camille Maben and seconded by Susan Halldin to approve Tammy Forrest as new Director of Special Education and Special Programs. Motion passed unanimously.

10.0 **INFORMATION AND REPORTS**

- 10.1 **SECONDARY UPDATE ON COLLEGE AND CAREER PERFORMANCE INDICATORS** – Marty Flowers, Director of Secondary Programs and School Leadership, shared with the Board a Secondary Update on College and Career Performance Indicators. Flowers shared that it is the goal of the District to ensure all students are successful and college and career ready in alignment with RUSD’s Strategic Plan Strategy 2, which states “RUSD will provide a variety of opportunities for all students to become healthy, self aware, resilient and high functioning adults” as well as RUSD’s LCAP Goal 1 stating, “RUSD will ensure that all students make continuous progress toward increasingly challenging academic goals consistent with college and career standards and expectations.”

Comments: Todd Lowell asked how the current 173 ROP students compare to past years. Flowers stated that he would request this information from PCOE and provide to Trustees. Camille Maben stated that the report shows that many high school seniors are on campus for a “portion of the day” (6 periods minimum) and wondered if there was a way the District could encourage more students to have a fuller schedule and take courses that would provide supplemental support as needed. Flowers responded that it is one of his goals to look at this area of opportunity and work with site staff to provide such support. Greg Daley stated that having a reduced senior year schedule allows many students to have jobs and/or take college classes as a result of a shorter day on campus. Susan Halldin pointed out surprising differences between Rocklin High School and Whitney High School regarding items such as: number of AP exams taken/offered and Naviance usage. Halldin asked if factors could be provided for the differences (ie: socioeconomic statistics, etc) . Flowers stated that the data provided in the report is a base line for the District as they will be providing more data as the District moves forward with planning and strategies.

- 10.2 **STRATEGIC PLANNING, QUARTER 3, UPDATE** – Skott Hutton, Coordinator of Family/Community Engagement and Strategic Planning, presented the Board with RUSD’s

Strategic Plan Quarter 3 update, including the District’s focus on Strategy V to have “regular, consistent, proactive systems of clear communication that improve organizational efficiency, engage the community, and promote our District.” Hutton also shared strategic planning highlights from the school site level: Parker Whitney Elementary, Valley View Elementary and Granite Oaks Middle School. Granite Oaks teacher Cindy Camillucci shared with the Board her experience as a team leader on the Granite Oaks Site Strategic Planning Committee including the school mission, objectives and strategies.

Comments: Camille Maben thanked Camillucci for her investment and time in the Strategic Planning process and is looking forward to how the site will implement their learning to help students. Susan Halldin asked when the action planning teams had wrapped up and how results were communicated with staff and parents. Camillucci shared that the Strategic Planning process was completed in April, and about one week later, the team met with staff and shared their experience and findings. Principal Jay Holmes stated that they will also be sharing results with parents and all stakeholders in the near future. Todd Lowell asked Camillucci what she learned in the process that surprised about her about Granite Oaks. Camillucci stated that the process affirmed that Granite Oaks staff and parents are fully dedicated in their commitment to the Strategic Plan process. Lowell thanked Camillucci for her commitment to leading the Strategic Planning team and dedication to the District.

11.0 **PENDING AGENDA** – No items were placed on the Pending Agenda at this time.

Comments: Greg Daley and Trustees asked staff to look at policy on public input at Board Meetings and total speaking time allowed per item. Superintendent Stock responded that staff will research this item and bring back a recommendation for developing guidelines.

12.0 **CLOSED SESSION** – Closed session convened at 9:34 P.M. regarding the following matters:

12.1 *Conference with Legal Counsel – Existing Litigation* as authorized by Government Code section 54956.9

12.2 *Public employee discipline/dismissal/release pursuant* to Government Code section 54957.

12.3 *Conference with Labor Negotiators* as authorized by Government Code Section 54957.6:

District Representative(s): Roger Stock, Superintendent
Barbara Patterson, Deputy Superintendent, Business and Operations
Colleen Slattery, Assistant Superintendent, Human Resources

13.0 **RECONVENE TO OPEN SESSION** – President Lowell reconvened the meeting to open session.

14.0 **REPORT OF ACTION TAKEN IN CLOSED SESSION** – No action was taken in Closed Session.

15.0 **ADJOURNMENT**– President Lowell adjourned the meeting at 10:40 P.M.

Please note that additional information distributed to the Board of Trustees before or during the meeting and not included in the agenda packet can be obtained by calling the District Office at (916) 630-2230.